

Important Informations for Shipments to / from *pigsar*TM

*pigsar*TM High-pressure Calibration Facility is part of Vier Gas Services GmbH & Co. KG

To avoid delays/extra costs for the shipment of your meters to/from *pigsar*, please read these informations carefully.
Please forward these informations to all forwarding agents involved in the shipment of your goods to/from *pigsar*TM.

General Notes:

requests to *pigsar* in Dorsten: info@pigsar.de, phone +49 2362 93 8678

- Any shipping/customs/transportation/packaging costs incurred by *pigsar*TM will be passed on to the customer of calibration order.
- Customer is responsible for sending the goods needed for calibration to *pigsar*TM-site and also for return transport from *pigsar*TM-site. Customer bears all costs related to the shipment.

Regarding NON-EU shipment see additional information below on page 2!

- Please note that **shipping address for goods** to be used for calibration **is different to the billing address** of *pigsar*, Vier Gas Services GmbH & Co. KG.
billing address / main office: Vier Gas Services GmbH & Co. KG, Kallenbergstraße 5, 45141 Essen, Germany.
- The forwarding agents and drivers must know details of the goods to be picked up (delivery slips), i.e. the **meter's serial numbers**, sizes, description details and numbers of bolts, packages, etc.
- **Packaging materials:** Safe and appropriate packaging must be used for all goods delivered to *pigsar*TM. Wooden packages used must be signed according to IPPC ISPM 15 standard.
It must be possible to open packaging with standard methods (e.g. don't use nails for the cover!) without damaging of packing. *Pigsar* will only use same packaging for returning of the goods.

Valid only for Shipments within EU-countries:

Shipments from/to EU-countries have to be sent / collected directly to/from *pigsar*TM-site:

Delivery address: Vier Gas Services GmbH & Co. KG
pigsar
bei Open Grid Europe GmbH
Logistic Center
Halterner Strasse 125
46284 DORSTEN, GERMANY

Loading/unloading times in Dorsten:

Monday to Thursday: 7:00-12:00 and 13:00-15:00
Friday: 7:00-12:00 and 13:00-14:30

Contact person: Wareneingang-Rhenus, Tel. +49 201 3642 58504 / Fax +49 201 3642 58710
E-Mail: Logistic_Center_Dorsten@Open-Grid-Europe.com

Delivery times: Gas meters and all material necessary for calibration (e.g. inlet/outlet pipes, flow conditioner, bolts, nuts, blind flanges, etc. provided by the customer) **must be delivered at least 48 hours** (Saturdays, Sundays and celebration days excluded) **prior to the scheduled calibration time** to *pigsar*TM-site. Please note there are different arrangements for week/fixed day reservations).

Return transport have to be arranged by customer and can be performed earliest 48h after calibration.

For Shipments from/to NON-EU countries:

Regarding shipments from outside the European Union, the following additional information is important to avoid problems with customs clearance, import taxes, delivery times, etc:

- ***pigsar* in Dorsten is not allowed to unload non-declared goods!**
- Therefore do **not** send the goods directly to *pigsar*-site, please send non-declared goods to following delivery address:

Westfracht Spezialverkehre
keyword pigsar
Westuferstr. 39
45356 ESSEN, GERMANY

phone +49 201 3608 802 / fax +49 201 3608 800

E-Mail: pigsar@westfracht.de / Internet: www.westfracht.de

Loading/unloading times in Essen: Monday to Friday 8:00-15:00

- Westfracht Spezialverkehre performs services regarding customs formalities and transports the goods to *pigsar*TM-site after release from customs.
- **Please inform your forwarding agent that they contact Westfracht Spezialverkehre early in advance of import to clarify Incoterms and customs declaration method.** Generally, **Incoterms 2010 DDP is preferred**, but Incoterms 2010 DAP may be acceptable as well. Method of customs declaration may be via **temporary import bond** as in most cases goods return to sender after calibration.
- Only in case customer's forwarding agent organizes import with the method "*release of goods for free circulation and consumption*" himself (incoterms 2010 DDP) goods can be directly delivered to *pigsar* site.
- **Packaging material:** Please note that special arrangements regarding packing might be necessary for sea- and airway transports, for which customer is responsible. You may contact **Westfracht Spezialverkehre** if special packaging is needed for return transport (e.g. new anti-corrosion packaging).
- **Delivery times: Please note that customs activities may take minimum additional 5 working days** (Saturdays, Sundays and celebration days excluded), each for import and export.
- Therefore it is strongly recommended to **send goods early enough prior to scheduled calibration time**. If goods do not arrive on time at *pigsar*TM-site (i.e. at least 48 hours - Saturdays, Sundays and celebration days excluded - prior to the scheduled calibration time - please note different arrangements for week/day reservations), cancellation fees must be invoiced.
- The **return transport** have to be arranged by customer.
Pick-up address is the address of Westfracht Spezialverkehre, see above.

*pigsar*TM takes care of transport of goods to Westfracht Spezialverkehre latest 3 working days after calibration. Your forwarding agents have to contact Westfracht Spezialverkehre regarding pick-up times and necessary documentations. Please note that export formalities also may take minimum additional 5 workings days!